

CHECKLIST FOR THE EXPENDITURE VERIFICATION REPORT
*Lead Partner’s verifications on project partner(s)’ Financial Report(s), expenditure
 and Expenditure Verification Report(s)*

Identification number of the project:	
Name of the project:	
Period covered by this Expenditure Verification Report:	

Date of reception of the verification material by the Lead Partner:	
Date of approval of the partner(s)’ Financial Report(s), expenditure and Expenditure Verification Report(s) by the Lead Partner:	
Signature of the Lead Partner:	

The following verifications are performed by the Lead Partner

Partners’ expenditure and Expenditure Verification Report(s)	Yes	No	N/A	Comments
1. Has the Lead Partner checked and approved the partner(s)’ expenditure (100 % coverage of the expenditure claimed)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Has the Lead Partner checked and approved the work done and the actions implemented by the partner(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Checklist for Lead Partner's verifications

<p>3. Are the expenditure, work done and the actions implemented by the partner(s) in accordance with the valid budget of the grant contract, partnership agreement(s) and the action plan?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>4. Is the partner(s)' expenditure audited according to the requirements of the Karelia CBC Programme?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>5. Did the auditor responsible for the audit draw up the Expenditure Verification Report of the Lead Partner and partner(s)?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>6. Is the auditor qualified according to the Karelia CBC Programme requirements?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>7. Has the Lead Partner made any adjustments or corrections to the partner(s)' financial report(s)?</p> <p>In case yes, please list the name(s) of the partner(s) whose financial report(s) this concern.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	